

LARKIN CHARTER TOWNSHIP

Contract Assessor position available immediately.

Please submit bids per parcel for the Assessor position for Larkin Charter Township by November 7th, 2023.

Larkin Charter Township has 2727 parcels. 2383 residential properties, 67 Commercial parcels, 100 Agricultural parcels, 25 Industrial parcels, 121 personal property parcels and 31 exempt parcels.

Your duties will also include approving Land Divisions.

The Larkin Offices are open Monday -Thursday from 8am – 1pm with an Office Manager to answer the phone and relay messages.

Qualifications:

High School Diploma, Michigan Certified Assessing Officer (MCAO) or higher preferred. Proven track record of establishing and continuing effective working relationships with the public. Demonstrated ability to consistently and effectively provide a high level of service in accordance with the Larkin Charter Township handbook with customers.

Please apply by mail or e-mail with your resume and contract assessor bid to:

marchbold@larkintwp.com

or

Larkin Charter Township
3027 N Jefferson Road
Midland, Mi 48642
989-835-6399