

LARKIN TOWNSHIP BOARD OF APPEALS
LARKIN TOWNSHIP OFFICE
February 8, 2011
AGENDA

- I. Call to Order/Introduction of Board Members
- II. Public Hearing – 6:00 p.m. Sally J. Smith

PROCEDURE FOR HEARING

Call Hearing to Order

Summarize procedure, including our Guidelines

Chair presents the essence of the application

Chair opens the meeting to public comment

- Persons speaking should state name & address for the record
- Comments should be directed to the Board
- Ask that comments be as factual as possible
- Please refrain from repeating one another
- Chair reserves right to limit time of individual speakers

Individuals speaking in support beginning with the Petitioner

Individuals speaking in opposition

Chair may allow cross-examination or rebuttal

- Reminder to direct all comments to the Board

Close meeting to public comment

Board reviews facts and criteria

Motion

- To grant the request
- To deny the request
- To grant the request with conditions
- To adjourn to obtain additional information or legal opinion

Board votes and its decision is to be announced

- Majority vote of the total membership is required

- III. Additional Business
 - a. Announcements and/or Reports
 - b. Miscellaneous Items of Business
- IV. Adjourn